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DRUK HOLDING & INVESTMENTS LTD.

**EXPRESSION OF INTEREST
SERVICES**



Designing for G+2 Building construction

TENDER NO: DA/PRO-002-2026/463, DATED 27 August 2026.

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INVITATION FOR EXPRESSION OF INTEREST

DA/PRO/006-2026/

27 August 2026

The Drukair Corporation Limited invites expression of interest to provide the following consulting services: **Designing of both Civil (Architectural and Structural drawings) and Electrical including cost estimation of G+2 Residential Building** with four units at ground floor. Each unit must have 2BHK which comprises of one master bed room and one common toilet with corridor each, in first floor there should be three units which comprises of two units for 2BHK as same as ground floor and one unit for 3BHK which comprises of two master bed room and one common toilet with corridors too and second floor must have individual room with attached toilet and dinning room with kitchen facilities and development Car parking with capacity of 10-12 cars. More details on the services are provided in the Terms of Reference.

A Consultant will be selected as per the procedures described in this REoI, in accordance with Procurement Manual for Services, DHI, 2021.

The Expression of Interests (EoI) are to be submitted at the latest by 18 September 2026 at 1200 hours. The procedural requirements for responding to this invitation are provided in the complete REoI document, which includes the following:

Section I - Instructions to Consultants

Section II - Standard Forms

Section III- Terms of Reference

**Drukair Corporation Limited,
Head Office, Paro**



Yours sincerely,
Sangay Dawa

Manager,

Procurement & Material Management Section,
Finance & Corporate Services Division,
Drukair Corporation Limited,

Head Office, Paro

SECTION I: INSTRUCTIONS TO CONSULTANT

1. **Scope of Assignment:** The Employer intends to select a Consultant for the specific assignment as specified in the Terms of Reference in Section III.
2. **Qualifications of Consultant:** Prospective Consultants shall demonstrate in their EoI that they meet the required qualifications and experiences and are fully capable of carrying out the assignment.
3. **Conflict of Interest:** The Consultant shall hold the Company's interest paramount, without any consideration for future work, and strictly avoid conflict with other assignments or its own corporate interests. For this purpose, the provisions of the Procurement Manual of Services, DHI, on Conflict of Interest shall apply.
4. **Unfair Advantage:** If a Consultant could derive an unfair competitive advantage from having provided Consulting Services related to the assignment in question, the Company shall make available to all Consultants together with this REoI all information that would in that respect give such Consultant any unfair competitive advantage over competing Consultants.
5. **Preparation of EoI:** EoI shall be typed or written in indelible ink in English language and shall be signed by the Consultant. Consultants are required to complete the following Forms including supporting documents to substantiate the qualification and experience of the firm:

Section I - Instructions to Consultants

Section II - Standard Forms

Section III- Terms of Reference

6. **Submission of EoI:** The prospective Consultant may deliver their EoI by hand, mail, courier service (or through electronic means < insert if permitted >) to the address mentioned in the REoI. EoI may also be submitted in case of exigencies or under specific cases with the approval of the competent Authority.
7. The EoI shall be properly sealed in envelopes addressed to the Company as mentioned in the EoI advertisement and bear the name & address of the Consultant as well as the name of the assignment.
8. The closing date for submission of EoI is 18 September 2026 up to 1200 hours. Any EoI received after the deadline for submission of EoI shall be declared late, and returned unopened to the Consultant.
9. The EoI may be modified or substituted before the deadline for submission. The Company may at its sole discretion, extend the deadline for submission of EoI.
10. At any time prior to the deadline for submission of EoI the Company for any reason or on its own initiative may revise the EoI Document by issuing an addendum, which shall form an integral part of the Document.
11. **Evaluation:** The Consultants shall be evaluated on the following criteria:

Sl. No	Criteria	Points
1	General experience of the firm	[5-10]
2	Relevant experience of the firm that best fit with proposed assignment	[10-30]
3	Relevant experience of Firm's professional staff (including external professionals to be hired for the proposed assignment) in reference to the proposed assignment	[10-40]
4	Available Equipment	[0-10]
5	Any others	[0-10]
	Total	100

12. Immediately after the closing date and time for submission, the Company shall open all EoI documents, including any substitutions accompanied by a properly authorized substitution notice.
13. Following the opening of the EoI, and until the RFP is issued; no Consultant shall make any unsolicited communication to the Company. Such an attempt to influence the Company in its decisions on the examination, evaluation, and comparison of the EoI may result in the rejection of the EoI.
14. EoIs shall be evaluated based on the criteria outlined under clause 11. Request for Proposal (RFP) documents shall be issued to the shortlisted consultants only.

SECTION II: STANDARD FORMS

Form 1: Sample letter of Expression of Interest

Form 2: Firm Information Sheet

Form 3: General Experience of the Firm during the Last 5 (five) calendar Years Form 4:

Relevant Experience of the Firm during the Last 5 (five) calendar Years Form 5: Relevant Experience of the Firm's Professional Staff

Form 6: Relevant Experience of the External Professional Staff available to the Firm

Form 1: Sample Expression of Interest (EOI) for Consultancy services

Date:

To
Manager,
Procurement & Material Management Section,
Finance & Corporate Services Division,
Drukair Corporation Limited,
Head Office, Paro

Sub: **Expression of Interest (EOI) for the Consultancy Service***[Insert title of Consulting Services]*

Dear Sir/Madam,

This is in response to your public notice published in *[.....insert name of paper/ website.....]* on *[.....insert date.....]*, inviting expression of interest for *[insert description of Consulting services]*. We hereby submit our expression of interest and have attached necessary information according to the standard forms.

The information furnished by us in this expression of interest is correct to the best of our knowledge. Based on this information, we understand you would be able to evaluate our proposals in order to shortlist for the above-mentioned assignment. We, however, understand that the Company reserves the right to decide whether or not to shortlist our firm without disclosing the reason whatsoever.

Sincerely yours,
On behalf of the firm:

Signature:
Name of Signatory:

Designation:
Company Seal

Form 2: Firm Information Sheet

(Supporting documents shall be attached wherever necessary)

2.1. Consultant's Services Data

Name of the consulting services	
Brief Description of the Assignment	

2.2. (a) Consultant's Information

Name of the consultant:	Country of Registration:
Name of the owner:	Day, month & Year of Establishment:
Name of Authorized Representative <i>(if applicable)</i> :	Position/Designation:
Contact Person details: Name, Designation, email and phone number	

[Attach valid Trade License / Registration certificate]

2.2. (b) Associations (Joint Venture or Sub-consultancy)

Name of the consulting firm	Country of Registration	Joint Venture (JV) or Sub-consultant	Name of Owner/ Authorized representative	Position/Designation

[Attach Certificate of Registration of the lead member, Certificate of Registration of the JV member (for each member) Certificate of Registration of the Sub-Consultant (for each sub-consultant), Letter of Association/ letter of Intent to form JV/ Association]

2.3. Core Area of expertise of the firm *[Provide a brief Description]*

2.4. Company Profile *[Provide a brief Description]*

2.5. Available Equipment *[where applicable]*

Provide list of equipment owned by the firm and relevant for the assignment

Form 3: General Experience of the Firm during the Last 5 (five) Calendar Years

(Supporting documents shall be attached wherever necessary)

Sl. No	Name of the assignment	Name of the client	Address of the client	Duration of the assignment			Total Cost of the assignment Nu.	Remarks
				From (Date)	To (Date)	Total (Months)		



Form 4: Relevant Experience of the Firm during the Last 5 calendar Years

(Supporting documents shall be attached wherever necessary)

Sl. No	Name of the assignment	Name of the client	Address of the client	Duration of the assignment			Total Cost of the assignment Nu.	Remarks
				From (Date)	To (Date)	Total (Months)		



Form 5: Relevant Experience of the Firm's Professional Staff

(Supporting documents shall be attached wherever necessary)

Sl. No	Name of the Staff	Qualification	Total Years of experience	Relevant experience					
				Name of assignment	Client	Position	Duration		
							From (Date)	To (Date)	Duration (Months)



Form 6: Relevant Experience of the External Professional Staff available to the Firm (as available)

(Supporting documents shall be attached wherever necessary)

Sl. No	Name of the Staff	Qualification	Total Years of experience	Relevant experience					
				Name of assignment	Client	Position	Duration		
							From (Date)	To (Date)	Duration (Months)



SECTION III: TERMS OF REFERENCE

Terms of Reference shall include the following sections:

1. Background;
2. Objective;
3. Overall task;
4. Specific Task and proposed Methodology;
5. Deliverables;
6. Reporting Requirements;
7. Qualifications and Criteria;
8. Length and Time Frame of the assignment;
9. Other Resources/ counter Facilities;
10. Any other Information(s)

ANNEXURE:

[Attach any other documents from the Consultant and the Consultants, if applicable]