

TOR for TPO

Associate Technical Planning Officer (ATPO).

- Ensure daily monitor the due hours/days/months for scheduled maintenance and SB from AD system.
- Concession to be recorded on file and monitored and ensure that it does not exceed the expiry date
- Issue work cards for scheduled maintenance as per AMP.
- Check spares ordered against requirements. Ensure that necessary spares, consumables and tools are available to execute the job well ahead to avoid AOG.
- Ensure to prepare and plan for the major maintenance in collaboration with Manager EMS and AME.
- Technical publication evaluation and planning for execution.
- Assist Manager EMS for the planning of the budget.