## **TOR for Cabin Attendant**

- Be present on flights to perform duties in the interest of the safety of passengers and is well informed about safety and policy of the Company.
- Be well prepared and fit for the flight.
- Ensure the respect of "Fasten seat bell" and "No smoking" signs.
- Ensure the comfort and safety of the passenger and inform passengers on emergency and safety procedures during all phases of the flight and manage procedures following an emergency in accordance with the Operations Manual and Commanders instructions.
- Responsible for ensuring that all Regulatory and Company Checks and Requirements are met.
- Update and maintain validity of all personal and Training documents as per requirement.
- Attend briefings and Debriefing when required.
- Ensure efficient communication with all flight crewmembers, cabin crewmembers and ground staff.
- Ensure emergency equipment, pre-flight safety briefing and reporting matters concerning safety (irregularities and malfunctions) are checked.